

# USC Graduate School

## Diversity & Academic Professional Development

**Spring 2012 APPLICATION: Series, Seminars, & Panels**

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|----------------------|-------------------------------|-------------------------------|
| First Name           | Middle Name/Initial           | Last Name                     |
| USC ID Number        | USC Email Address<br>@usc.edu | Telephone Number              |
| Major/Department     | Year in Doctoral Program      | Type of Doctoral Degree       |
| Faculty Advisor Name | Faculty Advisor Department    | Faculty Advisor Email Address |
| Your Mailing Address |                               | Your Alternate Email          |

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**Check the appropriate boxes.**

I am applying for the Workshop Series (ten-week program). Refer to the flyer for program details. You can only apply for one option.

Option A: For doctoral students from the social sciences, humanities, & related interdisciplinary studies

Option B: For doctoral students from the natural and physical sciences, health sciences, engineering, mathematics, & related interdisciplinary fields

I am interested in registering in the following Seminars & Panels (stand-alone sessions). Refer to flyer for program details. You may register for more than one session.

SEMINARS

Advancing Your Career Through Successful Academic Writing: Foundation in Academic Writing, Differences Between Scholarly Writing and Professional Proposal Writing, and Overview of the Writing Process (Wed, 2/8, 3 – 5 p.m.)

Research Resources, Library Search Strategies, and Conducting the Literature Review (Wed, 2/15, 2 – 4 p.m.)

Communicating Effectively in Scholarly and Professional Environments, and Organizing your Research for Conferences, Panels, and Classroom Presentations (Wed, 2/22, 3 – 5 p.m.)

Building Your Reputation Through Conference Papers, Articles, and Book Chapters (Wed, 2/29, 3 – 5 p.m.)

Supporting Your Research With Grant and Fellowship Funding (Wed, 3/21, 3 – 5 p.m.)

Research References Management and Bibliographic Tools: Zotero, RefWorks, and Endnote (Wed, 3/28, 3 – 5 p.m.)

Writing the Job Market Package: Cover Letter, Teaching and Research Statement, CV/Résumé (Wed, 4/4, 3 – 5 p.m.)

Persuasive Writing and Editing Strategies: Research Papers, Thesis, Dissertations (Wed, 4/11, 3 – 5 p.m.)

#### PANELS

Academic Jobs (Professorships) and Non–Academic Jobs: Options, How to Prepare, and Search Tips (Thurs, 2/16, 2:30 – 4:30 p.m.)

Postdoctoral Education (Postdocs): Options, How to Prepare, and Search Strategies (Thurs, 3/1, 3 – 5 p.m.)

Publishing Scholarship in a “Publish or Perish” Academic Environment Academic (Thurs, 3/29, 3 – 5 p.m.)

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#### LISTED Cancellation Policy

If you are unable to attend any Series, Seminar, or Panel Presentation provided by the USC Graduate School Academic Professional Development Program, please cancel at least 3 BUSINESS DAYS PRIOR to the start of the session by emailing [uscapdev@usc.edu](mailto:uscapdev@usc.edu).

Please be considerate of the monetary and human resources that are involved in the coordination of these sessions as well as your doctoral student colleagues who may be on a waitlist. By “no show” we mean those that cancel within the 3-day period as well as those that don’t cancel and still miss a session. Repeated “no shows” may result in placing future reservations on the waitlist or exclusion from a session or program.

#### Initials

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#### DUE DATE & APPLICATION SUBMISSION DIRECTIONS

For the Series (Option A & B): Tuesday, January 24, 2012 (before 12:00 p.m.). Acceptance notifications will be sent by Friday, January 27, 2012.

For the Seminars and Panels: Tuesday, January 24, 2012 (before 12:00 p.m.). Confirmation will be sent starting on Wednesday, February 1, 2012.

*You may type or write in your responses. Please note that this is a fillable application and saving your responses may not be possible. Submit your application materials via email ([uscapdev@usc.edu](mailto:uscapdev@usc.edu)) or return to the USC Graduate School, Diversity & Academic Professional Development, GFS 315T, Los Angeles, CA 90089. You may also fax your materials to (213) 740-9048.*

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#### FOR ADDITIONAL INFORMATION ON GRADUATE PROFESSIONALIZATION

Website: <http://www.usc.edu/schools/GraduateSchool/> Email: [uscapdev@usc.edu](mailto:uscapdev@usc.edu) Telephone: (213) 740-3429

For questions, please contact Jesse S. Watson or Richard Andalon with the USC Graduate School, Diversity & Academic Professional Development.

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SIGNATURE

DATE

## DEMOGRAPHIC INFORMATION & OPEN COMMENT SECTION

The following questions allow the USC Graduate School to report to the campus community information on the participants that are using the Academic Professional Development services. You are not required to provide the requested information, but doing so will be much appreciated and facilitate our data reporting. If you have any questions or concerns regarding the questions, please do not hesitate to contact us.

Gender

Ethnicity

Age

Are you an International Student?

If YES, list country of origin.

Do you have a USC Graduate School Fellowship (e.g. Provost, Annenberg, Rose Hills, etc.)? If so, please specify.

Do you have a Fellowship from your USC Academic Department? If so, please specify.

Are you a TA or RA at USC? If so, please specify.

Do you have a Fellowship sponsored by an external source (non-USC Fellowship)? If so, please specify name of Fellowship and the source.

How did you find out about the Spring 2012 USC Graduate School Academic Professional Development Programs? Please check all that apply

*APD Website*

*Email from APD Program*

*From my department staff advisors*

*From my faculty advisor*

*From another doctoral student*

*GPSS Listserv*

*Other (Please Specify)*

Please feel free to share any additional comments in the following section.