

# USC Graduate School

## Diversity & Academic Professional Development

### *Spring 2012 Seminars & Panels for USC Doctoral Students*

*Enhance your academic and professional skillsets as a current doctoral student and better prepare for your future professional career*

#### SEMINARS

- Advancing Your Career Through Successful Academic Writing: Foundation in Academic Writing, Differences Between Scholarly Writing and Professional Proposal Writing, and Overview of the Writing Process (Wed, 2/8, 3 – 5 p.m.)
- Research Resources, Library Search Strategies, and Conducting the Literature Review (Wed, 2/15, 2 – 4 p.m.)
- Communicating Effectively in Scholarly and Professional Environments, and Organizing your Research for Conferences, Panels, and Classroom Presentations (Wed, 2/22, 3 – 5 p.m.)
- Building Your Reputation Through Conference Papers, Articles, and Book Chapters (Wed, 2/29, 3 – 5 p.m.)
- Supporting Your Research With Grant and Fellowship Funding (Wed, 3/21, 3 – 5 p.m.)
- Research References Management and Bibliographic Tools: Zotero, RefWorks, and Endnote (Wed, 3/28, 3 – 5 p.m.)
- Writing the Job Market Package: Cover Letter, Teaching and Research Statement, CV/Résumé (Wed, 4/4, 3 – 5 p.m.)
- Persuasive Writing and Editing Strategies: Research Papers, Thesis, Dissertations (Wed, 4/11, 3 – 5 p.m.)

#### PANELS

- Academic Jobs (Professorships) and Non–Academic Jobs: Options, How to Prepare, and Search Tips (Thurs, 2/16, 2:30 – 4:30 p.m.)
- Postdoctoral Education (Postdocs): Options, How to Prepare, and Search Strategies (Thurs, 3/1, 3 – 5 p.m.)
- Publishing Scholarship in a “Publish or Perish” Academic Environment Academic (Thurs, 3/29, 3 – 5 p.m.)

#### SESSION INFORMATION & REGISTRATION INSTRUCTIONS

Sessions will take place on the University Park Campus. Students are encouraged to attend more than one session (there is no limit).

Step One: Send an email as soon as possible to [uscapdev@usc.edu](mailto:uscapdev@usc.edu) and indicate the workshop(s) you are interested in attending. In your correspondence, provide your name, department, year, and faculty advisor’s name and email.

Step Two: Submit an application. You may submit your application via email ([uscapdev@usc.edu](mailto:uscapdev@usc.edu)) or return to the USC Graduate School, Diversity & Academic Professional Development, GFS 315T, Los Angeles, CA 90089. You may also fax your materials to (213) 740-9048.

#### DUE DATE

Tuesday, January 24, 2012 (before 12:00 p.m.). Early registration is encouraged. Confirmation will be sent out starting on Wednesday, February 1, 2012. The due date may be extended, pending available space. Sessions can accommodate up to 35 students.

#### FOR ADDITIONAL INFORMATION ON GRADUATE PROFESSIONALIZATION

Website: <http://www.usc.edu/schools/GraduateSchool/> Email: [uscapdev@usc.edu](mailto:uscapdev@usc.edu) Telephone: (213) 740-3429

For questions, please contact Jesse S. Watson or Richard Andalon with the USC Graduate School, Diversity & Academic Professional Development.