

USC Graduate School

Diversity & Academic Professional Development

Spring 2012 Opportunity for USC Doctoral Students: A Scholarly & Professional Development Workshop Series

PROGRAM HIGHLIGHTS

- Learn about grant funding opportunities and how to write effective proposals to help secure fellowship funding, supplemental funds to support current research, and seed money to fund new research projects
- Become familiar with the differences between scholarly and professional writing, as well as tips and strategies for editing written work and constructing persuasive arguments
- Sessions on conducting the literature review for a research project
- Strategies for communicating effectively in scholarly and professional environments
- Tips for organizing research ideas for conferences, panels, and classroom presentations
- Workshops on how to use the latest technology and library search resources to access data and literature
- Workshops on managing research references and organizing bibliographies using Zotero, RefWorks, and Endnote
- Enhance your academic and professional skillsets as a current doctoral student and better prepare for your future professional career
- Earn a Certificate of Completion (awarded by the USC Graduate School, Office of the Provost), and become eligible for supplemental research or conference travel funding (awards ranging from \$500 to \$1000)

PROGRAM DATES & STRUCTURE

Option A: For doctoral students from the social sciences, humanities, & related interdisciplinary studies, sessions will take place once per week only on Tuesdays from 3:00 – 5:00 p.m. on the University Park Campus. The program starts on 1/31 and ends on 4/10. Attendance is required in all sessions. The welcome and orientation will take place on 1/31 from 2:00 – 3:45 p.m. on the University Park Campus.

Option B: For doctoral students from the natural and physical sciences, health sciences, engineering, mathematics, & related interdisciplinary fields, sessions will take place once per week on Tuesdays and selected Wednesdays. Sessions will take place on both the Health Science Campus and University Park Campus. The Health Science Campus will host a set of sessions on Tuesday from 11:00 a.m. – 1:00 p.m. (2/7, 2/14, 2/28, 3/20, 4/3, 4/10). The remaining sessions will take place on the University Park Campus on Wednesdays (2:00 – 4:00 p.m. on 2/15 and 3:00 – 5:00 p.m. on 2/22 and 3/28). Attendance is required in all sessions on both campuses. The welcome and orientation will take place on 1/31 from 10:00 – 10:45 a.m. on the Health Science Campus.

ELIGIBILITY

The program is open to all USC Ph.D. Students. Selected students are expected to participate in all scheduled sessions. Students that have not participated in USC Graduate School-sponsored scholarly/professional development institutes are highly encouraged to apply.

TO APPLY

Step One: Send an email as soon as possible to uscapdev@usc.edu and express your interest in either Program Option A or B by letting us know that you'll submit the required application materials. In your correspondence, provide your name, department, year, and faculty advisor's name and email.

Step Two: Submit the following materials. (1) Program application; (2) Essay describing how you will benefit, as current graduate student and future scholar, from the Academic Professional Development Program offered this Spring Semester (no more than two pages); (3) CV/Résumé; (4) Abstract highlighting latest research interests; (5) Statement of support from faculty advisor (one paragraph to no more than one page); & (6) Statement from department chair endorsing participation (one to two sentences). Recommendation statements can be included with all application materials or submitted separately to the program by advisors and chairs.

Submit the application materials via email (uscapdev@usc.edu) or return to the USC Graduate School, Diversity & Academic Professional Development, GFS 315T, Los Angeles, CA 90089. You may also fax your materials to (213) 740-9048.

DUE DATE

Tuesday, January 24, 2012 (before 12:00 p.m.). Acceptance notifications will be sent by Friday, January 27, 2012.

FOR ADDITIONAL INFORMATION ON GRADUATE PROFESSIONALIZATION

Website: <http://www.usc.edu/schools/GraduateSchool/> Email: uscapdev@usc.edu Telephone: (213) 740-3429

For questions, please contact Jesse S. Watson or Richard Andalon with the USC Graduate School, Diversity & Academic Professional Development.